



THREE AFFILIATED TRIBES ● FORT BERTHOLD RESERVATION

Mandan, Hidatsa and Arikara Tribes

TRIBAL EMPLOYMENT RIGHTS OFFICE

PO Box 488 New Town, North Dakota 58763

Phone: (701)627-6100 Fax: (701)627-4496

16 Mar 2020

To: Current or Future Licensed Contractors

Subj: GUIDANCE ON MHA TERO BUSINESS LICENSE PROCESSING

The Coronavirus (COVID-19) continues to a serious issue and MHA TERO is modifying operations to take precautions and minimize the risk of exposure for our staff as well as our clients.

Effective immediately, we are recommending that those seeking a TERO Business License begin submitting applications through email or fax. Along with the TERO License application, you will need to submit: (1) Certificate of Liability Insurance with MHA TERO identified as a Certificate Holder (2) Certification of Authority – if applicable (3) Payment

Payments can be also be made over the phone with a credit card to expedite the processing. If you need to mail a company check for payment, please inform TERO Licensing staff that you are doing so and send to the address on the letterhead above (Attn Licensing Department).

Please email the application and additional documents to Johanna White Bear, Licensing Chief, at johannawhitebear@mhanation.com. She can be reached via phone at (701) 627 6268. The MHA TERO fax number is (701) 627 4496.

Thank you as we work through this time of cautiousness. Please feel free to call Duane Young Bird, TERO Operations Manager, if you have any questions at (701) 421 0633.

Regards,

Charles Foote

MHA TERO Executive Director